

**EAST BATON ROUGE PARISH  
COMMUNICATIONS DISTRICT**

**2025 and 2026 BUDGETS**





## **EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT**

### **Budget Message**

**for the year ending December 31, 2026**

#### **Basis for estimates and projections**

The proposed budget for the year 2026 has been prepared with the intent of maintaining and enhancing the services provided by the District. The 2026 budget has been prepared using conservative forecasting; no projects will be undertaken unless funds are available. The 2026 spending amounts have been anticipated based on spending levels in prior years, the terms of previously executed contracts, and current economic conditions. The District will continue to address technology upgrades and enhancements within the District, which is primarily funded by the increased 911 service charges that went into effect in 2024.

#### **Description and basis of accounting**

The District adopts a budget for the General Fund (operating), RMS Fund, and Capital Project Fund on an annual basis. The budgets have been prepared using the modified accrual basis of accounting, which is consistent with the method of accounting for such governmental funds.

#### **Revenues**

The District's primary source of revenues are 911 service charges, which are remitted by telephone service providers and classified as charges for services. The District's total budgeted revenues are \$8,263,905 for 2026, and consist of the following:

<b>Source</b>	<b>Amount</b>
Enhance 911 Service Charges	\$8,063,905
Interest Earned in Deposits	\$200,000
<b>TOTAL</b>	<b>\$8,263,905</b>

#### **Operating expenditures**

Total operating expenditures in the General Fund are projected at \$8,246,331, consisting of the following:

<b>Category</b>	<b>Amount</b>
Salaries and Contract Labor	\$843,598
Personnel Benefits (Retirement & Payroll Taxes)	\$230,975
Supplies	\$295,000
(*) Contractual Services	\$6,726,757
Debt service (Building rental)	\$150,000
<b>TOTAL</b>	<b>\$8,246,331</b>

### **Operating expenditures (Continued)**

The District executes intergovernmental agreements with the City-Parish and PSAPs of other governmental agencies within the Parish on an annual basis which provides that the 911 Communications Center will be staffed by the respective governmental agencies' personnel and reimbursed by the District through a monthly contractual payment. For 2026, these annual contracts are budgeted at \$3,628,757.

### **Other financing uses**

The District is budgeting a transfer from the General fund of \$150,000 to the Capital Projects Fund, which will be used to cover the GIS system upgrades project.

### **Capital Projects & Equipment**

The District's capital outlay and equipment budget for 2026 currently includes \$250,000 for the GIS system capital project. Additionally, the District plans is in the process of finalizing 2025 projects including the 911 Backup Location Project, the Zachary Radio Tower Project, and the CAD System Upgrade project. Any remaining unspent funds within the 2025 budget will be rolled forward to the 2026 budget (via budget amendment) to finalize those projects.

Respectfully,



Jim Verlander  
Director  
EBRP Communications District

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(\*) Of this amount, \$3.63 million relates to the contracts for personnel services provided by other governmental agencies for PSAP services within the Parish, \$1.54 million relates to ongoing contracts and subscriptions that ensure the proper functioning of the 911 system; and, \$850,000 relates to various ongoing maintenance contracts for the District's CAD system and related equipment. The remaining categories can be found on pages 5 and 6 of the budget documents.

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT**  
**GENERAL FUND BUDGET SUMMARY**  
**DECEMBER 31, 2025 and 2026**

		2025				
	2024	ORIGINAL	ACTUAL		2025	2026
	ACTUAL	ADOPTED	August 31, 2025	ADJUSTMENT	PROPOSED	PROPOSED
<b>REVENUES</b>						
Charges for services	\$ 8,063,905	\$ 8,150,000	\$ 5,018,861	\$ (250,000)	\$ 7,900,000	8,063,905
Interest income	500,135	200,000	266,585	150,000	350,000	200,000
<b>TOTAL REVENUES</b>	<b>\$ 8,564,040</b>	<b>\$ 8,350,000</b>	<b>\$ 5,285,446</b>	<b>\$ (100,000)</b>	<b>\$ 8,250,000</b>	<b>\$ 8,263,905</b>
<b>EXPENDITURES</b>						
Salaries	\$ 611,839	\$ 819,080	\$ 507,098	\$ (51,680)	\$ 767,400	\$ 843,598
Benefits	133,075	221,865	118,912	(9,005)	212,860	230,975
Supplies	28,837	299,000	21,103	(4,000)	295,000	295,000
Contractual services	5,661,091	6,713,500	3,859,767	(111,000)	6,602,500	6,726,757
Debt service	129,001	132,000	94,795	11,000	143,000	150,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,563,843</b>	<b>\$ 8,185,445</b>	<b>\$ 4,601,675</b>	<b>\$ (164,685)</b>	<b>\$ 8,020,760</b>	<b>\$ 8,246,331</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfer from (to) Capital Project Fund	-	-	-	-	-	(150,000)
<b>CHANGE IN FUND BALANCE</b>	<b>\$ 2,000,197</b>	<b>\$ 164,555</b>	<b>\$ 683,771</b>	<b>\$ 64,685</b>	<b>229,240</b>	<b>\$ (132,426)</b>
<b>FUND BALANCE</b>						
Beginning of year	7,862,632	9,862,829	9,862,829	10,546,600	9,862,829	10,092,069
End of year	<u>\$ 9,862,829</u>	<u>\$ 10,027,384</u>	<u>\$ 10,546,600</u>	<u>\$ 10,611,285</u>	<u>\$ 10,092,069</u>	<u>\$ 9,959,643</u>

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT**  
**GENERAL FUND REVENUES**  
**DECEMBER 31, 2024 and 2025**

	2025							
	2024	ORIGINAL	ACTUAL			2025	2026	
	ACTUAL	ADOPTED	August 31, 2025	ANNUALIZED	ADJUSTMENT	PROPOSED	PROPOSED	
<b>REVENUES</b>								
Charges for Services								
441605 - Wireless E911 Service Charges	\$ 5,474,406	\$ 5,400,000	\$ 3,579,289	5,368,934	\$ 100,000	\$ 5,500,000	\$ 5,547,513	
441607 - Prepaid Wireless E911 Srv Chg	653,107	750,000	291,740	583,480	(170,000)	580,000	580,000	
441615 - Business Wired 911 Remittance	1,222,196	1,220,000	742,525	1,113,788	(50,000)	1,170,000	1,222,196	
441616 - Residential Wired 911 Remittance	268,440	270,000	172,347	258,521	-	270,000	268,440	
441617 - VOIP Wired 911 Remittance	515,428	580,000	283,031	424,547	(130,000)	450,000	515,428	
441700 - Vendors Comp Admin Fees	(69,672)	(70,000)	(50,071)	(75,107)	-	(70,000)	(69,672)	
Total Charges for Services	\$ 8,063,905	\$ 8,150,000	\$ 5,018,861	\$ 7,674,162	\$ (250,000)	\$ 7,900,000	\$ 8,063,905	
<b>Interest income</b>								
461000 - Interest Earnings	\$ 500,135	\$ 200,000	\$ 266,585	\$ 399,878	\$ 150,000	\$ 350,000	\$ 200,000	
Total Revenues and other financing sources	\$ 8,564,040	\$ 8,350,000	\$ 5,285,446	\$ 8,074,039	\$ (100,000)	\$ 8,250,000	\$ 8,263,905	

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
GENERAL FUND EXPENDITURES & OTHER FINANCING USES  
DECEMBER 31, 2025 and 2026**

			2025					
		2024	ORIGINAL	ACTUAL			2025	2026
		ACTUAL	ADOPTED	August 31, 2025	ANNUALIZED	ADJUSTMENT	PROPOSED	PROPOSED
EXPENDITURES								
Salaries								
611000	Salaries of Regular Employees	554,651	761,480	462,528	693,792	(61,480)	700,000	781,198
612000	Overtime	6,588	-	2,970	4,455	5,000	5,000	-
617100	Automobile Allowance	43,450	49,200	36,000	54,000	4,800	54,000	54,000
617300	Phone Allowance	6,500	8,400	5,600	8,400	-	8,400	8,400
Total salaries		611,839	819,080	507,098	760,647	(51,680)	767,400	843,598
Benefits								
621100	Regular Employee Retirement	37,702	67,635	34,020	51,030	(2,500)	65,135	69,870
622100	Group Insurance - Health	27,975	70,200	41,600	62,400	(7,475)	62,725	70,200
623000	Social Security /Medicare	48,282	68,030	41,975	62,963	(4,030)	64,000	69,906
624100	Workers' Compensation Policies	17,570	12,000	-	-	5,000	17,000	17,000
625000	Unemployment	1,546	4,000	1,317	1,976	-	4,000	4,000
Total benefits		133,075	221,865	118,912	178,368	(9,005)	212,860	230,975
Supplies								
631000	Office Supplies	19,802	31,000	13,309	19,964	(4,000)	27,000	27,000
631200	Computer Software/Supplies	8,624	18,000	7,794	11,691	-	18,000	18,000
635100	Meals	411	-	-	-	-	-	-
636240	Trackable Supplies - Furniture	-	250,000	-	-	-	250,000	250,000
Total supplies		28,837	299,000	21,103	31,655	(4,000)	295,000	295,000
Contractual services								
641200	Legal Services	47,653	65,000	35,148	52,722	-	65,000	65,000
642000	Electricity & Gas	5,998	18,000	6,755	10,133	(3,000)	15,000	15,000
643100	Advertising	320	5,000	-	-	-	5,000	5,000
643200	Dues & Memberships	2,070	3,000	1,097	1,646	-	3,000	3,000
643350	Travel & Training	21,019	50,000	28,659	42,989	-	50,000	50,000
643500	Other Contractual Services	1,200	153,000	78,804	118,206	(13,000)	140,000	140,000
643540	Other Professional Services	106,186	150,000	63,022	94,533	(25,000)	125,000	125,000
643550	Contractual Services - EMS Personnel	3,316,220	2,850,000	1,900,000	2,850,000	-	2,850,000	-
643620	Assistance to Other Govt Ag (PSAP payments)	665,646	670,000	332,823	665,646	-	670,000	3,628,757
644110	General Liability Insurance	49,819	75,000	45,394	68,091	-	75,000	75,000
645400	911 Ongoing System Ops	397,307	1,540,000	750,345	1,125,518	-	1,540,000	1,540,000
645850	CAD Ongoing System Ops	862,976	834,500	627,324	940,986	-	834,500	850,000
646000	GIS Computer Software	69,999	70,000	5,227	7,841	(60,000)	10,000	10,000
647200	Repair/Maintenance - Buildings	66,794	130,000	8,108	12,162	(10,000)	120,000	120,000

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
GENERAL FUND EXPENDITURES & OTHER FINANCING USES  
DECEMBER 31, 2025 and 2026**

		2025						
2024		ORIGINAL	ACTUAL			2025	2026	
ACTUAL		ADOPTED	August 31, 2025	ANNUALIZED	ADJUSTMENT	PROPOSED	PROPOSED	
EXPENDITURES								
647800	Repair/Maintenance - Comm Eqp	19,837	100,000	1,163	1,745	-	100,000	100,000
649998	Emergency Event	28,047	-	(24,102)	(36,153)	-	-	-
Total contractual services		5,661,091	6,713,500	3,859,767	5,956,062	(111,000)	6,602,500	6,726,757
Debt service								
661000	Principal (Rent)	37,374	43,000	30,880	46,320	-	43,000	50,000
662000	Interest (Rent)	91,627	89,000	63,915	95,873	11,000	100,000	100,000
Total debt service		129,001	132,000	94,795	142,193	11,000	143,000	150,000
TOTAL EXPENDITURES		\$ 6,563,843	\$ 8,185,445	\$ 4,601,675	\$ 7,068,924	\$ (164,685)	\$ 8,020,760	\$ 8,246,331

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
CAPITAL PROJECTS FUND BUDGET  
DECEMBER 31, 2025 and 2026**

		2025					2026
		2024	ORIGINAL	ACTUAL	ESTIMATED	2025	2026
		ACTUAL	ADOPTED	August 31, 2025	REMAINING	ADJUSTMENT	PROPOSED
							PROPOSED
<b>CAPITAL OUTLAY EXPENDITURES</b>							
700100	COP 911 Backup Location Project	428,982	145,000	65,722	197,296	118,018	263,018
700200	COP Zachary Tower Project	553,219	1,590,000	1,255,559	500,222	165,781	1,755,781
700400	CAD System Projects	277,214	200,000	14,909	307,877	122,786	322,786
700600	GIS System Projects	-	-	111,721	-	111,721	111,721
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,259,415</b>	<b>\$ 1,935,000</b>	<b>\$ 1,447,911</b>	<b>\$ 1,005,395</b>	<b>\$ 518,306</b>	<b>\$ 2,453,306</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
691000	Transfer (to) from General Fund	-	-	-	-	-	150,000
<b>CHANGE IN FUND BALANCE</b>		<b>(1,259,415)</b>	<b>(1,935,000)</b>	<b>(1,447,911)</b>	<b>(1,005,395)</b>	<b>(518,306)</b>	<b>(2,453,306)</b>
<b>FUND BALANCE</b>							
Beginning of year		3,846,130	2,239,130	2,586,715		2,586,715	133,409
End of year		<u>\$ 2,586,715</u>	<u>\$ 304,130</u>	<u>\$ 1,138,804</u>		<u>\$ 133,409</u>	<u>\$ 33,409</u>

347,585	2024 budget carry-forward
11,721	Add'l GIS project expenses
159,000	tower project change order approved by board
<b>518,306</b>	<b>Total budget adj.</b>

2024 budget carry-forward by project					
	911 BUCC	Zachary tower	CAD Project	GIS Project	Total
Final budget	547,000	560,000	400,000	100,000	1,607,000
Actual	428,982	553,219	277,214	-	1,259,415
Carry-forward	118,018	6,781	122,786	100,000	347,585



**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT**  
**RMS FUND BUDGET**  
**DECEMBER 31, 2025 and 2026**

		2025					2026
2024	ORIGINAL	ACTUAL	ESTIMATED		2025		2026
ACTUAL	ADOPTED	August 31, 2025	REMAINING	ADJUSTMENT	PROPOSED		PROPOSED
<b>EXPENDITURES</b>							
<b>Contractual services</b>							
645900 RMS Computer Software	\$ 18,080	\$ 133,050	\$ 74,410	\$ 58,640	\$ -	\$ 133,050	\$ 182,782
<b>Total contractual services</b>	<u>18,080</u>	<u>133,050</u>	<u>74,410</u>	<u>58,640</u>	<u>-</u>	<u>133,050</u>	<u>182,782</u>
<b>Debt Service</b>							
661000 Principal	195,328	195,330	-	195,330		195,330	-
662000 Interest	14,120	14,120	-	14,120		14,120	-
<b>Total debt service</b>	<u>209,448</u>	<u>209,450</u>	<u>-</u>	<u>209,450</u>	<u>-</u>	<u>209,450</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 227,528</u>	<u>\$ 342,500</u>	<u>\$ 74,410</u>	<u>\$ 268,090</u>	<u>\$ -</u>	<u>\$ 342,500</u>	<u>\$ 182,782</u>
<b>OTHER FINANCING SOURCES (USES)</b>							
691000 Transfer (to) from General Fund	-	-	-	-	-	-	-
<b>CHANGE IN FUND BALANCE</b>	(227,528)	(342,500)	(74,410)	(268,090)	-	(342,500)	(182,782)
<b>FUND BALANCE</b>							
Beginning of year	<u>752,810</u>	<u>410,310</u>	<u>525,282</u>			<u>525,282</u>	<u>182,782</u>
End of year	<u>\$ 525,282</u>	<u>\$ 67,810</u>	<u>\$ 450,872</u>			<u>\$ 182,782</u>	<u>\$ -</u>